



Vega College – Photograph Guidance for College Events

General photograph permissions for students can be granted by parents/carers through the admission paperwork photo consent form, however we do understand that sometimes photographs/videos are taken by parents at college events. Generally photographs and videos for college and family use are a source of innocent pleasure and pride which can enhance self-esteem for children and young people and their families. By following some simple guidelines we can proceed safely and with regard to the law.

- Remember that parents and carers attend college events at the invitation of the head and trustees.
- The Head of Provision has the responsibility to decide if photography and videoing of college is permitted and any restrictions will be announced at the beginning of the event.
- The Head of Provision has the responsibility to decide the conditions that will apply in order that children are kept safe and that the event is not disrupted and children and staff not distracted and any conditions/restrictions will be announced at the beginning of the event.
- Parents and carers can use photographs and videos taken at a college event for their own personal use only. This is a requirement in law. The Data Protection Act 2018 and EU GDPR 2018 considers an image of a child to be personal data for the purposes of the Act and does not permit such photos or videos to be sold, put on public display or to be put on the web/internet/social media (Recording or photographing other than for private use would require the consent of all the other parents whose children may be included in the images.)
- Parents and carers must follow guidance from staff as to when photography and videoing is permitted and where to stand in order to minimise disruption to the activity.
- Parents and carers must not photograph or video children changing for events.
- People that college staff do not recognise using a camera or video recorder, may need to have their identity ascertained.

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